

CHILD PROTECTION AND SAFEGUARDING POLICY

Safeguarding Lead - Danny Sapsford (Charity Manager)

Safeguarding Officer - Clare Appleby clare@brightideasfortennis.org 07980 954310

ACTION TO TAKE ONCE RECEIVING A SAFEGUARDING CONCERN

1. In the event of a safeguarding concern within one of our sessions, the coach/teacher/volunteer will keep a record of the concern and inform the BIFT Safeguarding Officer immediately.
2. The coach/teacher/volunteer will inform the young person's parent/carer/guardian, unless they believe it would put the child, themselves or others at risk.
3. If the highlighted person is in immediate danger:
 - The informer will go straight to the police/ambulance or social care.
 - Alternatively, they will go to the BIFT Safeguarding Officer who will take the appropriate action.

Bright Ideas for Tennis is committed to a teaching environment in which all children and young people participating in its activities have a safe and positive experience.

In order to achieve this Bright Ideas for Tennis agrees to:

1. Adopt and implement the LTA's British Tennis Safeguarding policy in full
<https://www.lta.org.uk/4aba35/siteassets/about-lta/file/british-tennis-safeguarding-policy.pdf>
2. Recognise that all children participating in the club (regardless of age, gender, race, religion, sexual orientation, ability or disability) have a right to enjoy their involvement in tennis in a safe environment and be protected from harm.
3. Ensure that those individuals who work with children in the charity, whether paid or voluntary, provide a positive, safe and enjoyable experience for children.
4. Ensure that all participating clubs appoint a Welfare Officer with the necessary skills and training as outlined by the LTA who will take the lead in dealing with all child safeguarding matters raised within the club.
5. Ensure that the Welfare Officer's name and contact details are known to all staff, children, teachers and parents of members.
6. The Welfare Officer to be available to discuss issues of concern on matters of safeguarding and deal with such concerns appropriately and in line with the LTA's British Tennis Safeguarding policy.
7. Ensure all those persons who work with children in the charity have undertaken the appropriate training

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and relevant CRB checks and adhere to the required practices for safeguarding children.

8. Ensure that all individuals who work with children in the charity have the appropriate training, codes of conduct and good practice.

9. Provide all members and parents of members with the opportunity to raise concerns in a safe and confidential manner if they have a concern about a child's welfare.

10. Ensure that all child safeguarding matters, whether they be concerns about child welfare or protection, are dealt with appropriately in accordance with the guidance for reporting and action in the LTA's British Tennis Safeguarding policy.

11. Ensure that confidentiality is maintained appropriately and in line with the best interests of the child.

12. Ensure all papers relating to child safeguarding matters are held in a safe and secure manner.

13. Only work with LTA accredited coaches, and volunteers within LTA registered venues.

SAFEGUARDING VULNERABLE ADULTS POLICY

Safeguarding Lead - Danny Sapsford (Charity Manager)

Safeguarding Officer - Clare Appleby clare@brightideasfortennis.org 07980 954310

ACTION TO TAKE ONCE RECEIVING A SAFEGUARDING CONCERN

1. In the event of a safeguarding concern within one of our sessions, the coach/teacher/volunteer will keep a record of the concern and inform the BIFT Safeguarding Officer immediately.
2. The coach/teacher/volunteer will inform the vulnerable adults parent/carer/guardian, unless they believe it would put the adult, themselves or others at risk.
3. If the highlighted person is in immediate danger:
 - The informer will go straight to the police/ambulance or social care.
 - Alternatively, they will go to the BIFT Safeguarding Officer who will take the appropriate action.

Bright Ideas for Tennis is committed to a teaching environment in which everyone participating in its activities have a safe and positive experience.

In order to achieve this Bright Ideas for Tennis agrees to:

1. Adopt and implement the LTA's Safeguarding Adults policy in full.
<https://www.lta.org.uk/4aba35/siteassets/about-lta/file/british-tennis-safeguarding-policy.pdf>
2. Recognise that everyone participating in the club (regardless of age, gender, race, religion, sexual orientation, ability or disability) have a right to enjoy their involvement in tennis in a safe environment and be protected from harm.
3. Ensure that those individuals who work with vulnerable adults within the charity, whether paid or voluntary, provide a positive, safe and enjoyable experience for all.
4. Ensure that all participating clubs appoint a Welfare Officer with the necessary skills and training as outlined by the LTA who will take the lead in dealing with all safeguarding matters raised within the club.
5. Ensure that the Welfare Officer's name and contact details are known to all staff, children, and adults.
6. The Welfare Officer to be available to discuss issues of concern on matters of safeguarding and deal with such concerns appropriately and in line with the LTA's Safeguarding Adults policy.
7. Ensure all those persons who work with vulnerable adults in the charity have undertaken the appropriate training and relevant CRB checks and adhere to the required practices for safeguarding vulnerable adults.

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8. Ensure that all individuals who work with vulnerable adults in the charity have the appropriate training, codes of conduct and good practice.
9. Provide all club members with the opportunity to raise concerns in a safe and confidential manner if they have a concern about a persons welfare.
10. Ensure that all safeguarding matters, whether they be concerns about vulnerable adult welfare or protection, are dealt with appropriately in accordance with the guidance for reporting and action in the LTA's Safeguarding Adults policy.
11. Ensure that confidentiality is maintained appropriately and in line with the best interests of the adult.
12. Ensure all papers relating to safeguarding matters are held in a safe and secure manner.
13. Only work with LTA accredited coaches, and volunteers within LTA registered venues.

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